



BRYN PRIMARY SCHOOL 2017-18
ICT Acceptable Use Policy (Pupils) - Foundation Phase

All pupils use computer facilities including Internet access as an essential part of learning, as required by the National Curriculum. Both pupils and their parents/ carers are asked to sign below and return this form to show that our ICT Safety rules have been understood and agreed.

Pupil Agreement:

- I will ask a teacher or another adult from the school if I want to use the computers
- I will only use activities that a teacher or another adult from the school has told or allowed me to use.
- I will take care of the computer and other equipment
- I will ask for help from a teacher or another adult from the school if I am not sure what to do or if I think I have done something wrong.
- I will tell a teacher or another adult from the school if I see something that upsets me on the screen.
- I know that if I break the rules I might not be allowed to use a computer.

Pupil Declaration:

I have read these rules myself or had them read to me. I understand I need to follow the rules to keep myself and others safe when I am using computers or tablets.

Name _____ Signature _____

P.T.O for parent/carers agreement

Parent/Carer Agreement:

- The school has ICT equipment (computers which are connected to the internet) to help with your child's learning. The Internet Service Provider provides a continually updated, filtered service to attempt to ensure only acceptable internet sites are available.
- Your child's teacher will only set ICT work which is related to the curriculum and which will benefit their learning.
- We encourage you to contact the school if you have any concerns regarding your child's use of our ICT provision.
- Portable storage devices (DVDs, Memory Sticks etc) from home, can only be used with the express permission of the teacher due to the risk of viruses.
- Occasionally digital images containing children and/or their work will be taken. These are stored or used in school and can only be accessed through username and password.

In addition, staff:

- Supervise children using the internet.
- Check that the sites pre-selected for pupil use are appropriate to the age and maturity of pupils.
- Are extra vigilant when pupils are undertaking their own research and check that pupils are following the agreed search plan.

Parental Declaration

I have read the schools policy for pupil use of ICT and agree to allow my child to use the resources for the purposes described.

Parent/Guardian of _____ Signature _____