

Penmaeth
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IMPORTANT - CHANGES TO BREAKFAST CLUB ARRANGEMENTS

Dear Parents,

From **MONDAY DECEMBER 4th**, Breakfast Club will start **15 minutes earlier at 8:00am**. This decision has been taken for two main reasons:

1. We wish to support parents who need to drop off their children earlier due to work commitments.
2. We wish to comply with new safeguarding guidelines from Carmarthenshire which require all pupils at Breakfast Club to be signed in by an appropriate adult.

From Monday December 4th, Breakfast Club will be entered via the main school entrance. Miss Smith will be on hand in the reception area to receive the children and for you to sign them in.

PLEASE NOTE - YOU WILL NO LONGER BE ABLE TO DROP YOUR CHILD(REN) OFF AT BREAKFAST CLUB WITHOUT FIRST SIGNING THEM IN YOURSELF.

These guidelines have been introduced to ensure the safety of your children and have come about as a result of incidents in schools elsewhere in the county. I trust that you will understand that we wish to do everything in our power to ensure the safety of our pupils at all times whilst they are in school and that you will readily support us in this.

Breakfast club will finish at 8:45am as usual with the last admission being at 8:35am.

Please note that children should not be left outside the main entrance before 8:45am as they are unsupervised and potentially at risk.

Many thanks for your continued support

A handwritten signature in black ink, appearing to read 'C.K. Potter'.

C. Potter
Headteacher